

**REGULAR MEETING  
OF THE  
SEMINOLE CITY COUNCIL**

**Tuesday, August 12, 2025  
7:00 p.m.**

**Seminole Public Library  
424 N. Main Street  
Seminole, OK 74868**

**Immediately preceded by meetings of the:**

**SEMINOLE AIRPORT AUTHORITY  
SEMINOLE GAS AUTHORITY  
SEMINOLE UTILITIES AUTHORITY  
and  
SEMINOLE MUNICIPAL AUTHORITY**

**NOTICE OF REGULAR MEETING  
SEMINOLE AIRPORT AUTHORITY  
Tuesday, August 12, 2025  
7:00 P.M.**

**Seminole Public Library  
424 N. Main Street  
Seminole, OK 74868**

**MEETING PROCEDURE:**

Comments NOT scheduled on the Agenda will be heard under Appearances or Petitions from the Audience. Members of the public are permitted to address various topics that they feel are pertinent to the Authority. It should be noted that the Open Meetings Act does not allow the Chairman or Trustees to respond or inquire unless the subject matter is listed as a specific agenda item. Citizens are encouraged to contact their elected Trustee with their particular inquiry prior to addressing the Authority.

Any person requesting to address the Authority during this agenda item shall sign up prior to the meeting and provide their name, address and Ward number. Each person will be allowed no more than five (5) minutes to present their remarks. All communication shall be addressed to the Chairman or presiding official.

Comments on all scheduled Agenda Items will be heard immediately following the presentation by Staff or Petitioner. Please wait until the Chairman recognizes you. Stand and state your name and address for the record and keep your comments as brief as possible, (under 5 minutes). The Trustees will act on an Agenda Item after comments from the Staff and Public have been heard.

**AGENDA**

**CALL TO ORDER:** Chairman, Cory Crabtree

**ROLL CALL:** City Clerk, Jay Cox

**CONSIDERATION AND ACTION OF CONSENT AGENDA**

**ITEMS REMOVED FROM CONSENT AGENDA**

**APPEARANCES OR PETITIONS FROM THE AUDIENCE**

**CURRENT BUSINESS**

1. Consideration and possible action to approve the Independent Fee Estimate in the amount of \$4,500 to Kutchins & Groh for construction of the new terminal at the Seminole Municipal Airport.
2. Consideration and possible action to approve the Master Agreement for Professional Services in the amount of \$341,100 to Garver for construction of the new terminal at the Seminole Municipal Airport.

**ADJOURNMENT**

NOTICE OF REGULAR MEETING  
SEMINOLE GAS AUTHORITY  
Tuesday, August 12, 2025  
7:00 P.M.

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Seminole, OK 74868

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**AGENDA**

**CALL TO ORDER:** Chairman, Cory Crabtree

**ROLL CALL:** City Clerk, Jay Cox

**CONSIDERATION AND ACTION OF CONSENT AGENDA**

**ITEMS REMOVED FROM CONSENT AGENDA**

**APPEARANCES OR PETITIONS FROM THE AUDIENCE**

**ADJOURNMENT**

**NOTICE OF REGULAR MEETING  
SEMINOLE UTILITIES AUTHORITY  
Tuesday, August 12, 2025  
7:00 P.M.**

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**AGENDA**

**CALL TO ORDER:** Chairman, Cory Crabtree

**ROLL CALL:** City Clerk, Jay Cox

**CONSIDERATION AND ACTION OF CONSENT AGENDA**

**ITEMS REMOVED FROM CONSENT AGENDA**

**APPEARANCES OR PETITIONS FROM THE AUDIENCE**

**APPROVALS AND ACCEPTANCES**

**ADJOURNMENT**

**NOTICE OF REGULAR MEETING  
SEMINOLE MUNICIPAL AUTHORITY  
Tuesday, August 12, 2025  
7:00 P.M.**

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424 N. Main Street  
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**AGENDA**

**CALL TO ORDER:**      Chairman, Cory Crabtree

**ROLL CALL:**          City Clerk, Jay Cox

**CONSIDERATION AND ACTION OF CONSENT AGENDA**

**ITEMS REMOVED FROM CONSENT AGENDA**

**APPEARANCES OR PETITIONS FROM THE AUDIENCE**

**CURRENT BUSINESS**

1. Consideration and possible action to approve Crossland Invoice #11 and draw funds in the amount of \$1,133,461.15 for work completed at the Seminole Wastewater Treatment Plant.
2. Consideration and possible action to approve Wall Engineering Invoice #20 in the amount of \$29,540.62 for work completed at the Seminole Wastewater Treatment Plant.

**ADJOURNMENT**

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**MEETING PROCEDURE:**

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Any person requesting to address the City Council during this agenda item shall sign up prior to the meeting and provide their name, address and Ward number. Each person will be allowed no more than five (5) minutes to present their remarks. All communication shall be addressed to the Mayor or presiding official.

Comments on all scheduled Agenda Items will be heard immediately following the presentation by Staff or Petitioner. Please wait until the Mayor recognizes you. Stand and state your name and address for the record and keep your comments as brief as possible, (under 5 minutes). The City Council will act on an Agenda Item after comments from the Staff and Public have been heard.

**AGENDA**

**CALL TO ORDER:** Chairman, Cory Crabtree

**ROLL CALL – DECLARING A QUORUM:** City Clerk, Jay Cox

**INVOCATION**

- Pledge of Allegiance
- Prayer

**CONSIDERATION AND ACTION OF CONSENT AGENDA**

**ITEMS REMOVED FROM CONSENT AGENDA**

**APPEARANCES OR PETITIONS FROM THE AUDIENCE**

**PRESENTATIONS**

- Mayoral presentation of Certificates of Completion to Jolene Doucette and Scott Rossman for completing eight hours of training for new municipal officials through the Oklahoma Municipal League, as required by Oklahoma Senate Bill 587.

**APPOINTMENTS**

1. Consideration and possible action to approve the following Mayoral appointments through 2028:
  - Shevlyn Foutz and Ryan Bunyan to the Seminole Urban Renewal Authority.
  - Buster Wilcox and Danny McSperritt to the Lake Advisory Committee.
  - Ken Green, Mechell Downey and Natalie O'Dell to the Planning Commission.
  - Ken Green and Steve Schoaps to the Board of Adjustments.

**APPROVALS AND ACCEPTANCES**

## **Bids**

2. Consideration and possible action to approve the purchase of a 2025 F350 Ford Utility Truck from John Vance Fleet Services at the state contract price of \$73,668.33, a budgeted capital improvement project (CIP) for FY2025-2026.
3. Consideration and possible action to approve the low estimate of \$61,700 from Wassana Construction to replace the carpet in the library damaged by the 2022 tornadoes, excluding the lobby and conference room that were already replaced, to be funded from insurance proceeds. This includes removal, storage and re-placement of books during the construction process.

## **Resolutions**

4. Consider and adopt Resolution No. 2025-06, a Resolution providing for the levy of a one-eighth of one cent (.125 cents) use tax within the City of Seminole, Oklahoma.
5. Consider and adopt Resolution No. 2025-07, a Resolution committing to a minimum of 25% of the proposed project costs and to completing the project within one year of the award.

## **CURRENT BUSINESS**

6. Consideration and possible action to approve changing the work schedule for the City's Public Works employees from five 8-hour days per week to four 10-hour days, a permanent change until further notice or action by the Council.

## **REMARKS AND INQUIRIES OF MAYOR AND COUNCIL MEMBERS**

### **Mayor Cory Crabtree**

#### **Ward I:**

- Larry Church
- Dana Miller

#### **Ward II:**

- John Cramer
- Jolene Doucette

#### **Ward III:**

- Scott Rossman
- Jeff Nance

#### **Ward IV:**

- Chris Anson
- Trace Conner

## **REPORTS:**

### **City Manager Steve Saxon:**

### **City Attorney Brad Carter**

## **EXECUTIVE SESSION:**

- Consideration, discussion and possible action to enter into executive session under Oklahoma Statute 25 O.S. § 307(B) (4), confidential communications between a public body and its attorney concerning a pending investigation, claim or action.
- Consideration and possible action to return to Regular Session.
- Action as a result of Executive Session.

## **ADJOURNMENT**